



WEST SIDE COMMUNITY HEALTH CARE DISTRICT

MEETING OF THE BOARD OF DIRECTORS

MONDAY JANUARY 27, 2025 7:00 P.M.

IF APPLICABLE CLOSE SESSION WILL START AT 6:30 P.M.

COMMUNITY BUILDING, KERN STREET

NEWMAN, CA 95360

Members of the public wanting to listen and/or participate in the meeting please dial

NUMBER OF 1-669-444-9171/Meeting ID: 870 1222 9926 Passcode: 285359 OR
<https://us06web.zoom.us/j/87012229926?pwd=kiUh8ZsWqOE17H6ymIa7Kz26YNYaUg.1>
from computer, tablet, or smartphone

CALL TO ORDER

ROLL CALL

Board of Directors: DIRECTOR VARGAS, DIRECTOR WALSH-GUARADJO, DIRECTOR LOPES, VICE PRESIDENT HELMS, PRESIDENT VARNELL

CLOSED SESSION

RECONVENE TO OPEN SESSION-MEETING WILL BE RECORDED

CALL TO ORDER-PLEDGE OF ALLEGIANCE

Please take a moment to silence your cell phones

REPORT FROM CLOSED SESSION

PRESENTATIONS

PUBLIC COMMENTS

Members of the public may bring before the Board matters that are not listed on the agenda. The Board may refer such a matter to the Board Clerk to take it under advisement, but shall not take action at that time. Comments will be accepted during this time concerning any action item on the agenda. The Board will consider all comments prior to taking action on the item as listed on the agenda in the Action Item section. (Gov. Sec. 54954.03). Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda items.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the Board of Directors, unless any member of the Board of Directors wishes to remove an item for separate consideration.

Are there any items on the consent calendar that any member of the public would like to comment on?

2. Minutes of the December 16, 2024, Regular Meeting

Recommendation: Review and Approve

3. Cash Disbursement Journal

Recommendation: Review and Approve

- *President Varnell introduced the consent calendar. There was no public comment. Vice President Helms made the motion to approve the consent calendar. The motion was seconded by Director Walsh-Guajardo and carried by roll call vote 5-0.*

ADMINISTRATIVE AGENDA

4. Change Regular Meeting Date of District's Board Meeting

Roberta Casteel, Administrative Service Manager, presented the Staff report.

President Varnell stated he like to see the board meetings changed back to Tuesdays for the staff of Patterson District Ambulance to attend. He also said it would give him and the other board members in opportunity to attend Patterson board meetings.

Board of Directors voted to move the regular scheduled meeting to the fourth Tuesday of each calendar month.

Adopt resolution 2025-001, to reflect changes.

Vice President Helms made the motion to adopt resolution 2025-001 to reflect the meeting date change to fourth Tuesday of each month. The motion was seconded by Director Walsh and carried by roll call vote 5-0.

5. West Side Health Care District Sub Committee regarding district's finances.

1. Update by Board President

- President Varnell stated that the subcommittee has met once, they reviewed transports and revenue from taxes. They spoke about the challenges of securing grants. The committee is going to continue to analyze transports and dispatch reports. Possibly at the next board meeting the committee will have a virtual model on the district's operation.*

FINANCIAL REPORT-

1. Receive Staff Report on Bank Account Balances/Accounts Receivable Reports and Financial statements.
 - *Leo Landaverde informed the board and public that his forecast shows that the district has enough reserves to stay open for seven (7) months. The last two (2) months reserves would be for payroll. In addition, the district has a payment of \$100,000.00 for the two outstanding loans. The district has a revenue problem not an expense problem he stated.*
 - *Director Vargas asked why a check was sent to MVEMSA since it was closed for two years. Staff informed him that MVEMSA did an audit and found an open invoice that we owed from 2021.*

AMBULANCE REPORT

1. Receive Staff Report on Ambulance Statistical and Administrative Report.
 - *Chief Administrative Officer Chantale Pakosz presented the December staff report. 195 calls and responses.*
 - *173 responses.*
 - *135 transports.*
 - *Provided mutual aid to Patterson, 21 Responses/11 Transports; Received 7 responses, 4 Transports.*
 - *Provided mutual aid to AMR, 1 responses/1 Transports; Received 1 responses, 0 transport.*
 - *Provided mutual aid to Riggs, 0 Responses/0 Transports; Received 1 responses, 0 Transports.*
 - *The Chief informed the board and public that staff was in the process of hiring one (1) full time Paramedic, one (1) Part time Paramedic and one (1) part time EMT.*
 - *Director Vargas asked the Chief a list of questions on certain items he would like her to include in her report. Director Vargas wanted the items he listed to be voted on as a motion. Since this was not on the agenda no motion could be made. Board President advised Director Vargas to leave the list with staff to review.*
 - *Director Vargas asked what the district office hours were and if opened to the public. Administrative Service Manager answered that the office hours were 7 to 3:30 p.m. He also asked for Audits, Budgets and Board Minutes. He was advised he could obtain the information at the district office or the district's website.*



ADMINISTRATIVE SERVICE MANAGER COMMENTS

DISTRICT'S LEGAL COUNSEL COMMENTS

BOARD CORRESPONDANCE/COMMENTS

- *Director Lopes stated that she thought the financial presentation was good tonight. She also stated that the district should reach out to both cities to help fund the ambulance. She noted that she does not understand that "Ambulance service is not considered essential."*
- *Board President Varnell stated it was great to have a five (5) member board again. He also thanked Karin, from Patterson District Ambulance for helping the district out.*
- *Board President Varnell asked each board member to please go into the district office and provide staff with a copy of their driver license to be put on the bank account. In addition, staff will provide West Side Logo shirts to board members to wear to board meetings.*

ADJOURN TO CLOSED SESSION (if needed)


RECONVENE TO OPEN SESSION

REPORT FROM CLOSE SESSION

ADJOURNMENT

Vice President Helms made motion to adjourn the meeting. The motion was seconded by Director Lopes at 7:51 p.m.

Attested by


Ken Helms
Vice President/Secretary



Note:

1. *In compliance with the Americans with Disabilities Act, a disabled person is requesting a disability-related modification or accommodation to participate in this meeting, must contact the district office at (209) 862-2951. Requests must be made as early as possible, preferably one-full business day before the state of the meeting.*
2. *Any document provided to a majority of the Board of Directors regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of District Office located at 990 Tulare Street Suite C, Newman CA. Documents or writings received after the general distribution of the agenda are also available for inspections.*